



**BISHOP WILTON
COMMUNITY SHOP & CAFE**

6th ANNUAL MEMBERS' MEETING

Wednesday 19th November 2025 - 7.30pm
Bishop Wilton Village Hall

AGENDA

1. Welcome & apologies
2. Chair's report
3. Shop Manager's report
4. Volunteer report
5. Report from Bishop Wilton Community Trust
6. Questions
7. Treasurer's report
 - Accounts for year ending 30th June 2025
 - Resolution to appoint reporting accountants
 - Review of current year
 - Resolution on June 2025 reserves position
8. Secretary's report & Membership Strategy
9. Management Committee elections and declarations
10. Final member questions & close



CHAIR'S REPORT



Thank you to all...

- our members
- our volunteers
- our customers
- our committee
- our staff



CHAIR'S REPORT

2025 has been a very BIG year for us...

- We celebrated our 5th Birthday on 5/5/25
- We won the Plunkett "Keeping it Local" Award
- We are on the point of purchasing the shop building



CHAIR'S REPORT

EMPLOYEES

Thanks to our Managers

- Anna Taylor - Manager
- Helen Pilgrim "Hello"

Thanks to our Paid Young People (PYPs)

- Clara Stewart
- Thomas Leonard
- Maisie Hughes "Hello"
- Ewan Rowland "Hello"

Thanks to C and D Accounting Services

Thanks to Julie Roberts - keeping the shop clean



CHAIR'S REPORT



Committee changes during the year

We said "hello", and offer a huge warm welcome, to Paul Lindley Curtis

The rest of the committee has remained the same

A great year for committee reorganisation and development of roles.



CHAIR'S REPORT

What about the future:

- Looking forward to completing on the shop building purchase and thinking about making plans for refurbishment
- Consolidating the establishment of the shop as a community hub
- Priority - ensuring that emergency shop closures continue to be avoided
- We spend within our means, continuing to contribute to the community



BUSINESS PLAN

Evolution not Revolution - update 2025

- Sales
- Volunteer engagement
- Retain and develop our employees
- Focus on specific groups



MANAGER'S REPORT



MANAGER'S REPORT



MANAGER'S REPORT



Late night opening
4th December
MULLED WINE & MINCE PIES
5.30PM TILL 7.30PM



MANAGER'S REPORT



Gemma Crow Jewellery Workshop

HAND MAKE YOUR OWN
Christmas Wire Wreath

**£25
PER
PERSON**

BOOKING IS ESSENTIAL
PLEASE EMAIL:
shopmanager@bwcommunityshop.co.uk

Tools & Materials Provided

**10th
DECEMBER**
2pm - 5.30pm
@
Bishop
Wilton Shop

A decorative wire wreath made of green and gold wire, adorned with red and white beads and a red bow.

MANAGER'S REPORT



MANAGER'S REPORT



CHECK OUT OUR NEW DESIGN &
PRODUCTS ON DISPLAY AT THE BACK
OF THE ROOM



MANAGEMENT REPORT

SNEAK PEAK!



MANAGER'S REPORT



VOLUNTEER Feedback & Ideas

We want to hear what you think! Please use this form to submit your valuable ideas, observations, and recommendations directly to the Volunteer Team and Management. Whether it's a small tweak or a big suggestion, helps is to continuously improve the shop and cafe.

You can remain anonymous if you wish too

How would you rate your last volunteering shift/experience?
1 (Very Unsatisfied) - 10 (Very Satisfied)

1 2 3 4 5 6 7 8 9 10

Let's Make it Better.
We genuinely want to hear your candid input. Please use this space for any suggestions, observations, or general comments you have about the team or the shop environment.

CUSTOMER Feedback & Ideas

We sincerely appreciate you taking the time to complete this form. Your perspective is invaluable, and it helps us create a better experience for both our customers and our team.

How was your experience today at Bishop Wilton Community Shop & Cafe?
1 (Very Unsatisfied) - 10 (Very Satisfied)

1 2 3 4 5 6 7 8 9 10

Why did you visit us today? please circle
Shop use Cafe use Shop & Cafe use

We genuinely want to hear your input.
Please use this space for any suggestions, observations, or general comments you have about the team or the shop environment.

Thank you!

QR Codes:
If you want to fill this form in digitally, please scan this QR code.
If you want to fill this form in digitally, please scan this QR code.
Please post this form into the suggestion box located at the front door.



BISHOP WILTON  **COMMUNITY SHOP & CAFE**

[Home](#) [About Us](#) [What we offer](#) [Volunteer](#) [Membership](#) [Contact Us](#)

[Downloads](#)



BISHOP WILTON COMMUNITY SHOP

RUN BY THE COMMUNITY, FOR THE COMMUNITY

Nestled at the foot of the Yorkshire Wolds, Bishop Wilton shop and café is owned and run by our community, for our community.

MANAGER'S REPORT

We celebrated
being 5,
on the 5th day,
of the 5th month,
2025!



MANAGER'S REPORT



A logo with a red banner saying 'HOLME MADE' and a small illustration of a cow.

A. LAVERACK & SON
HIGH QUALITY BUTCHERS & BAKERS
50, 8&4 High Street, Holme-on-Spalding-Moor, York YO43 4EN
Telephone: 01430 860320
www.laveracks.co.uk - info@laveracks.co.uk

BISHOP WILTON COMMUNITY SHOP - CUSTOMER ORDER FORM
N.B. Anything that is priced per kilo please state approximate weight (but please note that actual weights received may vary)
Deliveries come in on Tuesdays and Fridays
Order by Sunday for delivery Tuesday and by Wednesday for Friday delivery

NAME OF CUSTOMER Tel. No.
(Required)

	Price
Sausages/Burgers (460g approx. unless stated)	£9.50/KG
Traditional Pork	£9.50/KG
Cumberland	£9.50/KG
Pork & Chive	£9.95/KG
Chipolata	£8.00/KG
Sausage Sleeve	£3.20/Pack
Beef Burger - 8oz (pack of 2)	£2.50/Pack
Pork & Apple Burger - 8oz (Pack of 2)	£3.00/Pack
Beef (800g approx. unless stated)	£10.50/KG
Minced Steak - 300g	£4.50/Pack
Stewing Steak	£3.95/Pack
Sirloin Steak	£23.45/KG
Rump Steak	£16.95/KG
Topside Joint (specify approx. weight)	Price
Pork (550g approx. unless stated)	£10.40/KG
Pork Chops	£11.70/KG
Pork Steaks - 460g	£8.90/KG
Belly Pork Slices	

A small logo with a green leaf and a red tomato.

FRUIT & VEG ORDER FORM

NAME:
CONTACT NUMBER:
DAY REQUIRED (please circle): TUES / FRI

ITEM	COST	QTY REQD.
BABY LEAF MIX		
CELERY		
CUCUMBERS		
ICEBERG LETTUCE		
SPINACH BAG		
RED GRAPES PUNNET		
LETTUCE LITTLE GEM		
STRAWBERRIES PUNNET		
SPRING ONIONS BUNCH		
RASPBERRIES PUNNET		
KIWI FRUIT		
BLUEBERRIES PUNNET		
PEACHES		
BANANAS	per KG	
LEMON		
LIMES		
ORANGES		
PEARS	per KG	
PINK LADY APPLES	per KG	
CLEMENTINES		
CHERRY VINE TOMATOES	per KG	
GARLIC - BULB		
MUSHROOMS	per KG	
PEPPERS	per KG	
LARGE TOMATOES	per KG	
AVOCADO		
GALA APPLE	per KG	
GRAPES GREEN PUNNET		
COOKED BEETROOT		
PLUMS	per KG	
NECTARINES		
CHESTNUT MUSHROOMS	per KG	
BROCCOLI	per KG	
LEEKS	per KG	
RED ONIONS	per KG	
WHITE ONIONS	per KG	
LOOSE POTATOES	per KG	
CARROTS	per KG	
FINE BEAN PACK		
BAKING POTATOES		
CAULIFLOWER	per KG	
SAVOY CABBAGE		
JERSEY ROYAL POTATOES	per KG	
COURGETTE	per KG	
AUBERGINES	per KG	
SWEET POTATO	per KG	
PARSNIPS	per KG	
BROCCOLI TENDER STEM		
BUTTERNUT SQUASH	per KG	
ASPARAGUS		

Please hand in by **Monday AM** for Tuesday delivery / **Thursday AM** for Friday delivery.

VOLUNTEER REPORT



- Thanks to all Volunteers in all roles
- Thanks to our retiring Rota Manager
- Sue Bond our new Rota Manager
- What happened with volunteering in 2025?





VOLUNTEER REPORT

No. of shifts per month	232
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No. of Volunteer shifts filled per month	approx 190
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Individual volunteers YTD	76 FOH
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- Target is to fill 200 shifts per month with volunteers
- Balance - Casual workers and managers

Non-Front of House:

Booker Run	4
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Cashing up	8
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Pinny/ Cloth washers	5
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Cleaning	11
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Stock taking	12
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Banking	3
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Fuel replenishment	11
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2025 Volunteer Strategy

- Following on from the Volunteer survey
- **Training:**
 - More training events
 - Training implementation
 - Fire/Challenge 25/Aide Memoire/Tablet
 - Train the Trainer
 - 11 new volunteers



2025 Volunteer Strategy

Communications

- More - Mid month “bits to know”
- Monthly Update
- Clarity - The “aide memoires” and the tablet
- In the New Year
- Bring a friend



2025 Volunteer Strategy



- **Events:**

- Birthday Bash

- Sponsorship

- Halifax Estate
 - Walker Cripps
 - Field 216
 - BW Village Hall
 - Crazy Horses
 - Gin Tasting - Hooting Owl



And finally...

- Any questions?



BISHOP WILTON COMMUNITY BENEFIT TRUST



BISHOP WILTON
COMMUNITY TRUST

- Established 1st September 2022
- Funds from Bishop Wilton Shop surplus - match funded by the Halifax Estate
- To be used for the benefit of the residents of the parish of Bishop Wilton
- 4 trustees meet in September and March to consider applications.

BISHOP WILTON COMMUNITY BENEFIT TRUST



BISHOP WILTON
COMMUNITY TRUST

- Funds paid into the trust
- Funds paid out in grants
- This year's successful applications
- Criteria for applications
- How to apply

Questions?



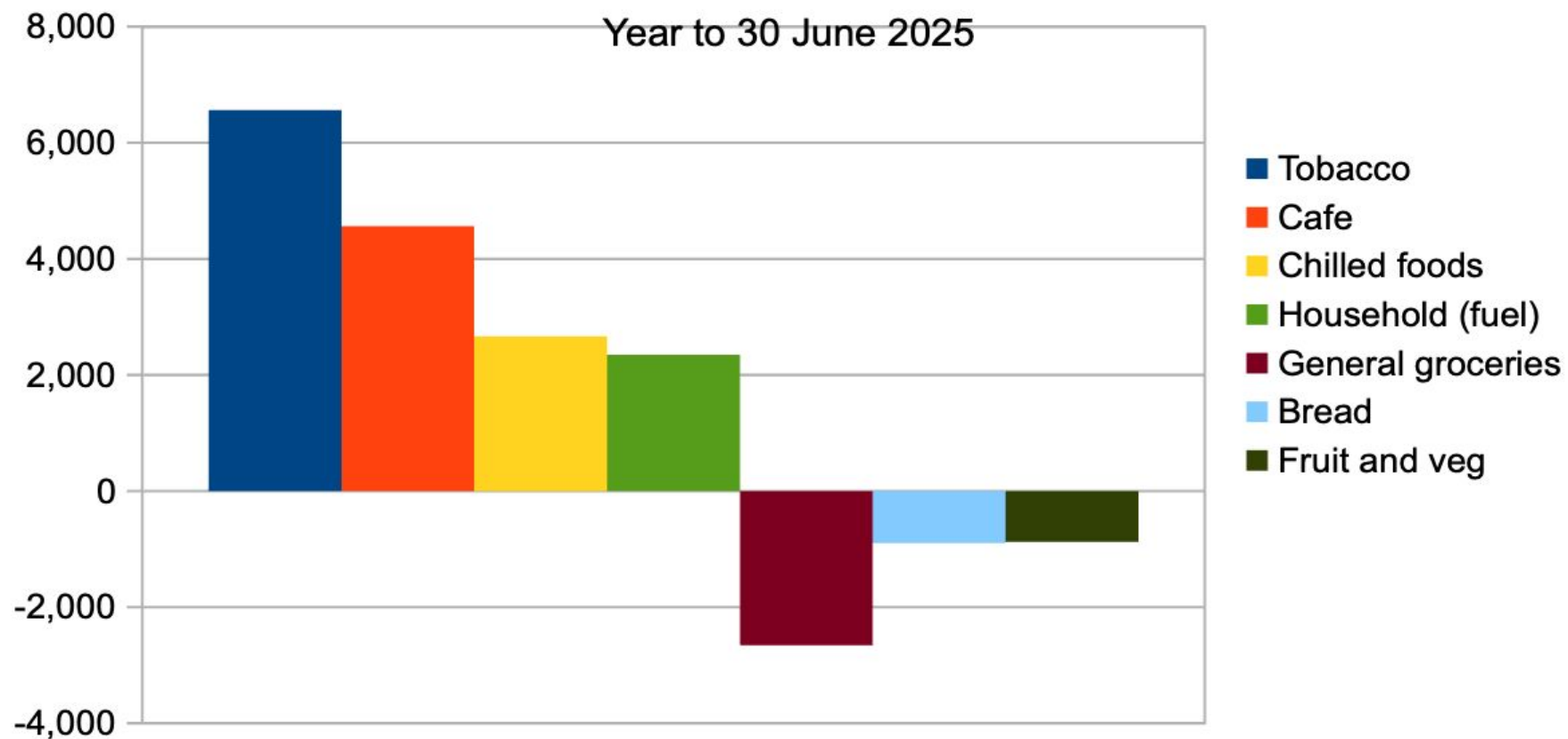
PRESENTATION OF ACCOUNTS

BISHOP WILTON COMMUNITY SHOP LTD
STATEMENT OF INCOME AND RETAINED EARNINGS
YEAR ENDED 30 JUNE 2025

	2024/5	2023/4	
	£	£	Change
Sales	276,154	261,904	6%
Purchases	202,768	190,661	
Gross profit	73,386	71,243	3%
<i>Gross margin %</i>	26.6%	27.2%	
Wages	38,666	39,317	-2%
Depreciation	6,765	7,731	
Other expenses	21,709	21,166	3%
Profit on trading	6,246	3,029	106%
<i>Profit on trading %</i>	2.3%	1.2%	
Donations received	50	78	
Lottery grant	899	2,000	
Interest receivable	4,415	3,237	
Profit before tax	11,610	8,344	39%
Tax on profit	0	0	
Profit for the financial year	11,610	8,344	

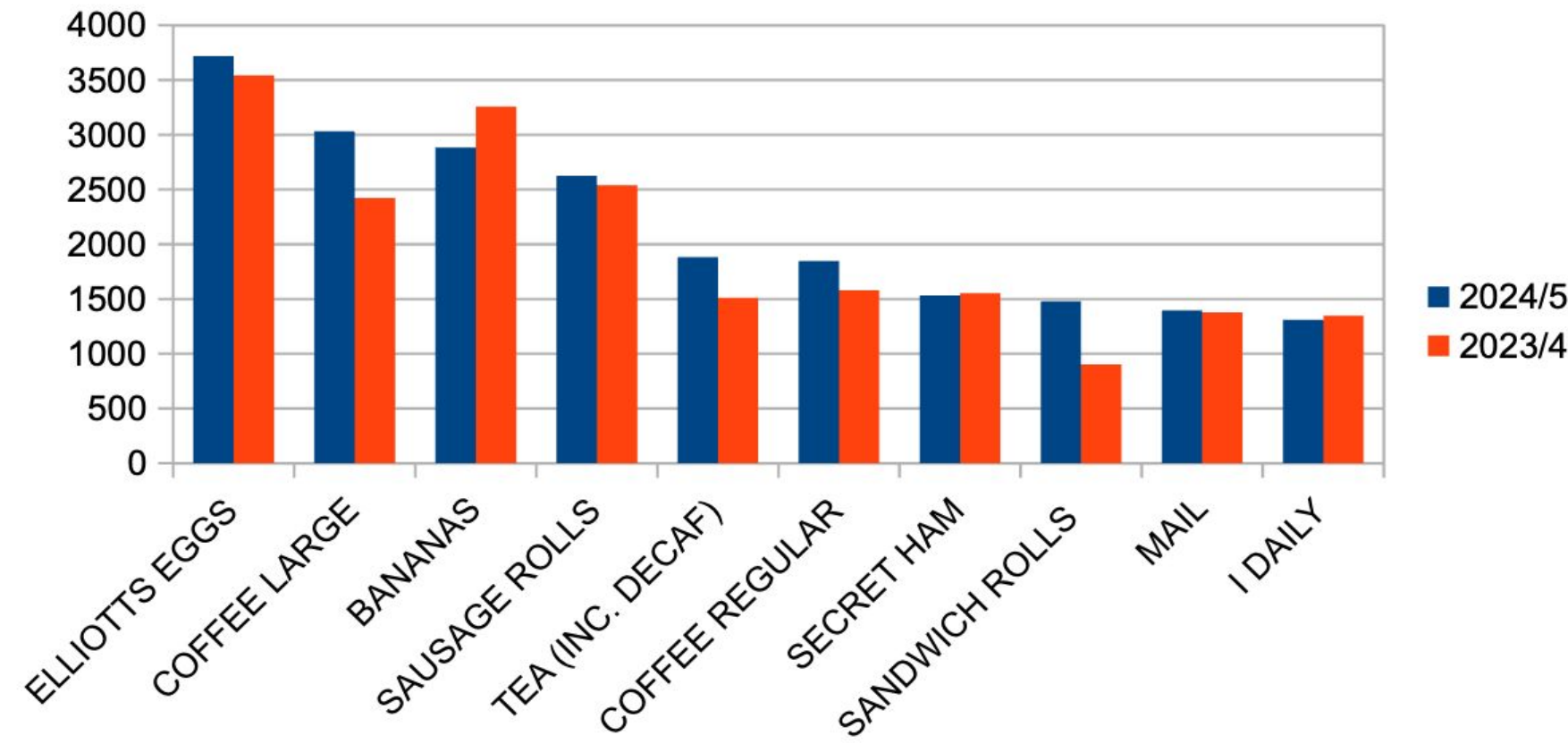
PRESENTATION OF ACCOUNTS

MAJOR SALES UPS AND DOWNS £



PRESENTATION OF ACCOUNTS

TOP SELLING ITEMS BY QUANTITY



PRESENTATION OF ACCOUNTS

BISHOP WILTON COMMUNITY SHOP LTD STATEMENT OF INCOME AND RETAINED EARNINGS YEAR ENDED 30 JUNE 2025

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Interest receivable	4,415	3,237	
Profit before tax	11,610	8,344	39%
Tax on profit	0	0	
Profit for the financial year	11,610	8,344	

PRESENTATION OF ACCOUNTS

DISCOUNTS, VOUCHERS AND DONATIONS

	2024/5	2023/4
	£	£
Volunteer discounts	2,279	1,879
Member loyalty vouchers	453	0
Christmas thank you	1,320	1,340
Donations to BWCT	1,500	1,500
Other donations	179	102
Total	5,731	4,821

PRESENTATION OF ACCOUNTS

BISHOP WILTON COMMUNITY SHOP LTD

STATEMENT OF FINANCIAL POSITION AT 30 JUNE 2025

	£	£
Tangible fixed assets		36,399
Current assets		
Stocks	12,970	
Debtors	3,211	
Cash at bank and in hand	130,075	
	146,256	
Current liabilities		
Trade creditors	3,740	
Social security and other taxes	5,722	
Other creditors	7,497	
	16,959	
Net current assets		129,297
Net assets		165,696
Called up share capital	48,250	
Profit and loss account	117,446	
Members funds		165,696

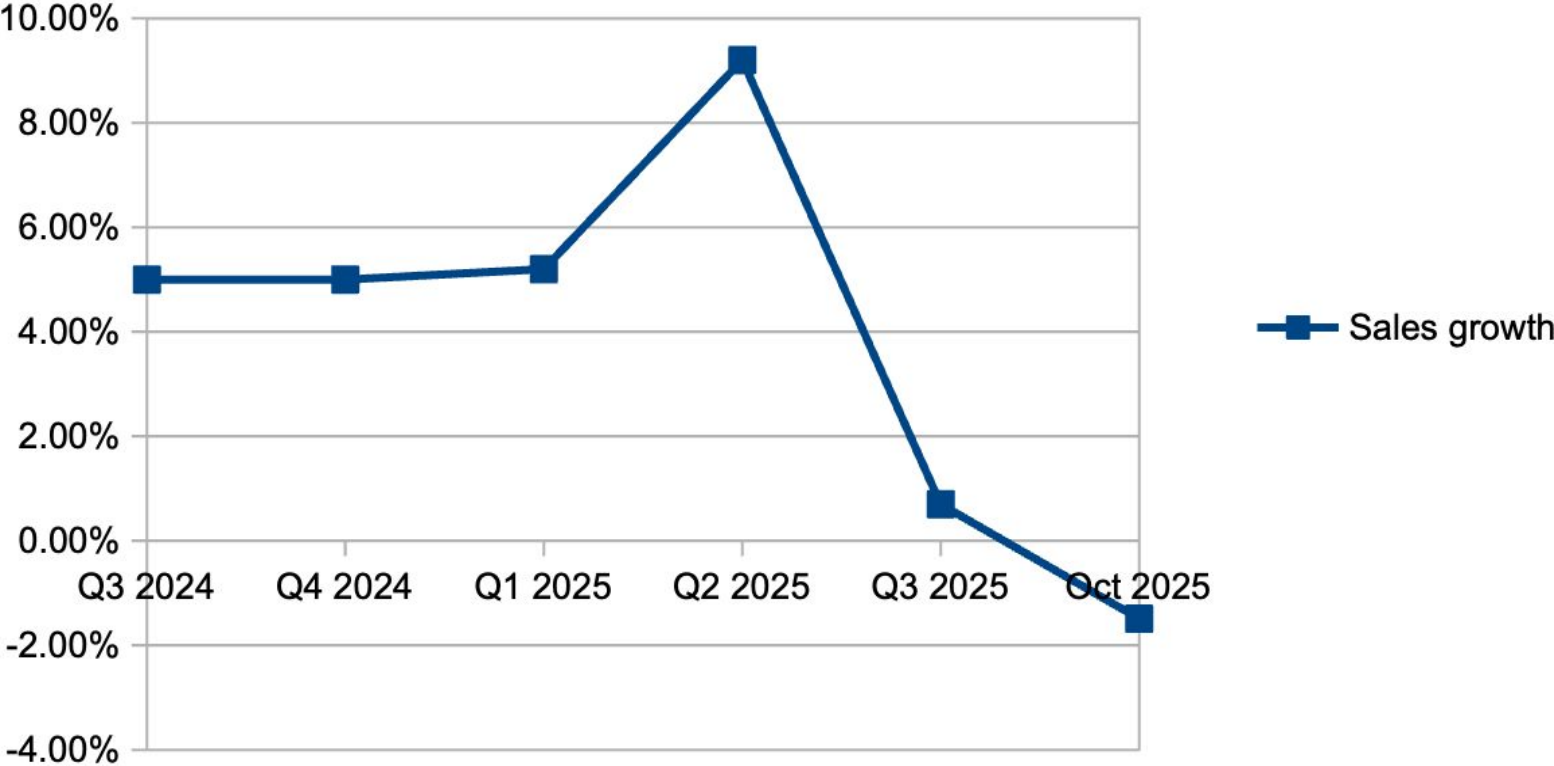
AUDITORS & ACCOUNTANTS

Vote: Resolution to disapply appointing auditors

**Vote: Resolution to reappoint David Cadwallader & Co
as reporting accountants**

PRESENTATION OF ACCOUNTS

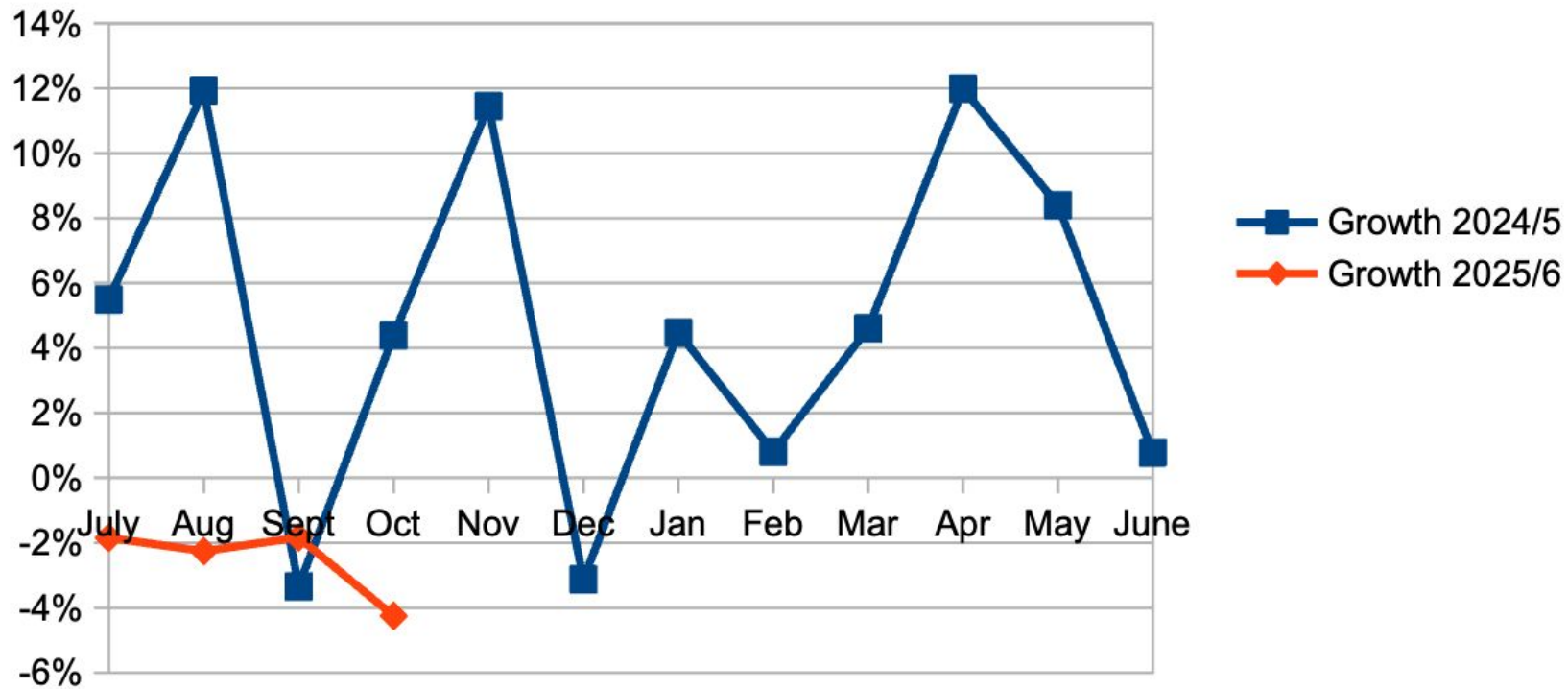
Overall sales growth by calendar quarter



PRESENTATION OF ACCOUNTS

SHOP SALES GROWTH

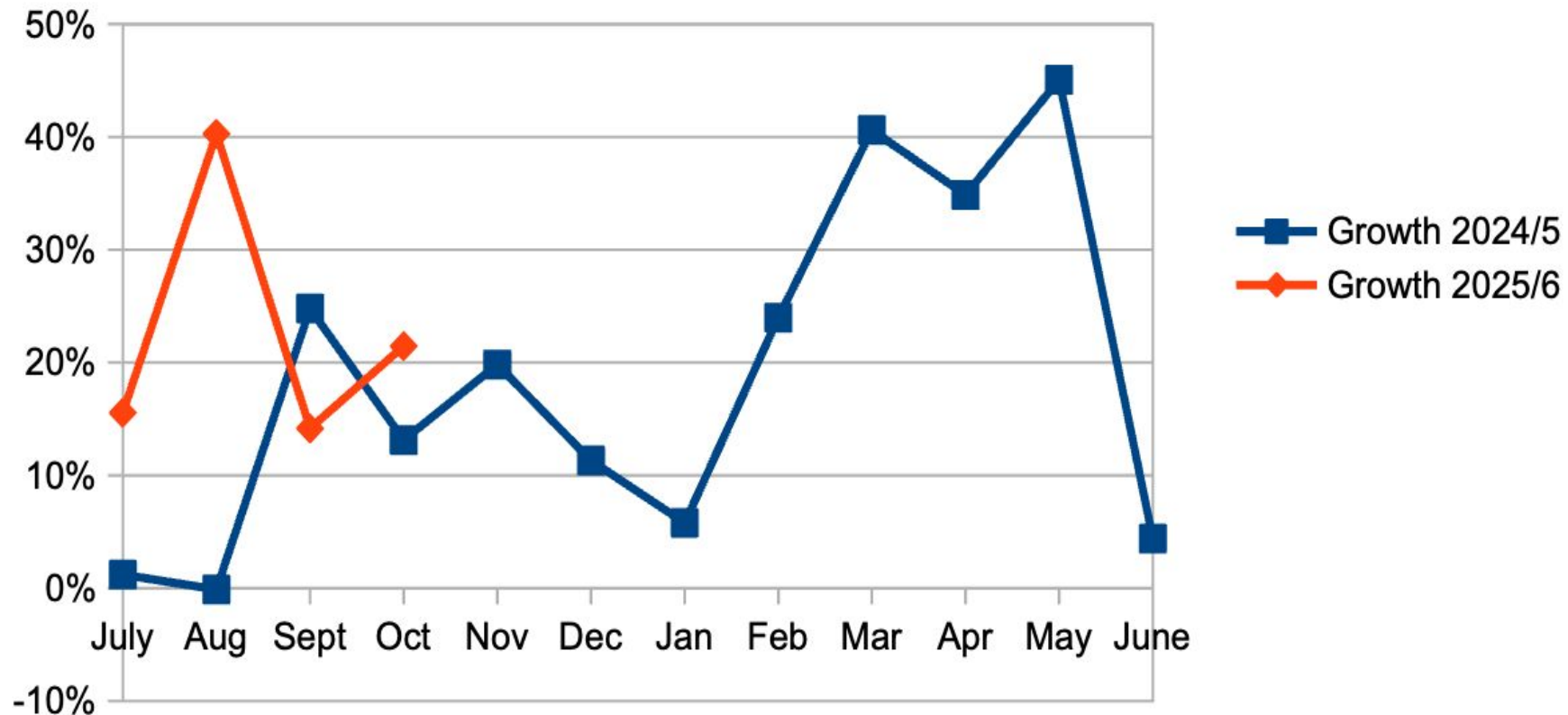
Compared to prior year



PRESENTATION OF ACCOUNTS

CAFE SALES GROWTH

Compared to prior year



3 YEAR VIEW

	2023/4 Actual £'000	2024/5 Actual £'000	2025/6 Budget £'000	2025/6 No growth £'000
Sales	262	276	285	276
<i>Sales growth %</i>	<i>-0.5%</i>	<i>6.0%</i>	<i>3.2%</i>	<i>0.0%</i>
Purchases	191	203	211	204
Gross profit	71	73	74	72
<i>Gross profit %</i>	<i>27.2%</i>	<i>26.6%</i>	<i>26.1%</i>	<i>26.1%</i>
Wages and overheads	68	67	73	72
Trading profit	3	6	1	0
<i>Trading profit %</i>	<i>1.2%</i>	<i>2.3%</i>	<i>0.3%</i>	<i>0.0%</i>
Add Depreciation	8	7	5	5
Less capital expenditure	7	0	3	3
Working capital movement	1	4	2	2
Interest	3	4	2	2
Net cashflow	6	21	3	2

UPDATED 3 YEAR PLAN (LOWER SALES)

	2023/4	2024/5	2025/6	2026/7	2027/8
	Actual	Actual	Decline	Decline	Decline
	£'000	£'000	£'000	£'000	£'000
Sales	262	276	271	265	260
<i>Sales growth %</i>	<i>-0.5%</i>	<i>6.0%</i>	<i>-2.0%</i>	<i>-2.0%</i>	<i>-2.0%</i>
Purchases	191	203	200	196	192
Gross profit	71	73	71	69	68
<i>Gross profit %</i>	<i>27.2%</i>	<i>26.6%</i>	<i>26.1%</i>	<i>26.1%</i>	<i>26.1%</i>
Wages and overheads	68	67	71	73	75
Trading profit	3	6	0	-4	-7
<i>Trading profit %</i>	<i>1.2%</i>	<i>2.3%</i>	<i>-0.1%</i>	<i>-1.5%</i>	<i>-2.9%</i>
Add Depreciation	8	7	5	5	5
Less capital expenditure	7	0	3	5	5
Working capital movement	1	4	2	0	0
Interest	3	4	2	1	1
Net cashflow	6	21	2	-3	-6

WHAT'S NEXT?

- Keep prices as low as possible
- Work on price perception
- Encourage more members
- £10 December Voucher
- Focus on community involvement



RESERVES

BISHOP WILTON COMMUNITY SHOP LTD
RESERVES REQUIRED 30 JUNE 2025

	£'000	£'000
Bank and cash per accounts		130
Working capital fluctuations and safety net		16
Potential maximum available		114
Contingencies to cover:		
To cover 4 months of trading expenses	22	
To cover downside trading risk next 3 years	7	
Possible share withdrawal requests	10	
Major capital expenditure	72	
		111
Available funds		3

Questions?





MEMBERSHIP STRATEGY

We have a membership strategy - key components:

- Current numbers - 282
- Membership encouraged – there is a correlation between number of members and the viability of the shop
- Held for a minimum of 3 years
- Members are stakeholders in the shop
- Voting one member one vote
- Member Vouchers - Continued the member vouchers
- **Members can have as little or as much input as they wish.**

MANAGEMENT COMMITTEE - ELECTIONS & DECLARATION



Current committee

- Minimum number is 3 and maximum 12 on the management committee
- Three of the current nine committee members (Annina , Lisa , Liz) must stand down at this AMM as their term of office is complete. All of them are standing for re-election.
- Paul was co-opted onto the committee during the year and he is standing for election now.

VOTE

1. **Vote to agree that voting for elections to committee (existing and new) will be done as a block vote.**
2. **Vote to support the election of the following nominations:**
 - Annina Diston
 - Lisa Crow
 - Liz Crosby
 - Paul Lindley-Curtis

FINAL THOUGHTS

Thank you!

We'd like to hear from you...





**BISHOP WILTON
COMMUNITY SHOP & CAFE**

**6th ANNUAL MEMBERS'
MEETING IS NOW
CLOSED!**

Thank you for coming