
BISHOP WILTON
COMMUNITY SHOP & CAFE
7th ANNUAL MEMBERS' MEETING
Wednesday 21 October 2026 – 7.30pm
Bishop Wilton Village Hall



AGENDA

1. Welcome & apologies
2. Chair's report
3. Shop Manager's report
4. Volunteer report
5. Report from Bishop Wilton Community Trust
6. Treasurer's report
    - Accounts for year ending 30th June 2026
    - Resolution to appoint reporting accountants
    - Review of current year
    - Resolution on June 2026 reserves position
8. Membership Strategy
9. Management Committee elections and declarations
10. Final member questions & close



CHAIR'S REPORT

Thank you to all....

- our members
- our volunteers – Front of House and behind the scenes
- our customers
- our committee

EMPLOYEES

Thanks to our Managers

- Anna Kemp - Manager
- Helen Pilgrim – Shop Floor Supervisor

Thanks to C and D Accounting Services

Thanks to Julie Roberts for keeping the shop clean

Thanks to our Paid Young People (PYPs)

- Clara S - farewell
- Thomas L - farewell
- Ewan R - farewell
- Maisie H
- Hugo M - welcome
- Stanley I - welcome

CHAIR'S REPORT

2025/ 2026 has been another very BIG and busy year for us...



November 25
Launch of Gemma Crow jewellery inspired by Bishop Wilton



January 26
Purchased the shop building on the day we celebrated our 6th birthday



March 26
Our hedgehog mug appeared on BBC Look North

New bike racks installed



April 26
Refresher week training for volunteers

July 26
Sponsorship of Bishop Wilton Show

Overcoming wifi challenges!

May 26
BYO BBQ community event on the green

Won the ERYC Chairman's award for business with less than 50 employees

Full page article in Yorkshire Life magazine

October 26
Winner of the Ey Up Award for a unique project with Wolds Edge





December 25
Had our most successful late-night shopping so far



February 26
Finalists in the Farm Shop and Deli Awards in the Independent local shop/ Village store category







CHAIR'S REPORT

Committee changes during the year

- We sadly said goodbye to Ingrid Haywood and Jo Denton, both of whom resigned earlier this year.
- Paul Lindley-Curtis and Liz Crosby are also resigning with effect from today.
- Thank you for your support and efforts.
- We offer a huge warm welcome to Frances Sharp and Ed Fitzpatrick who are standing for election.
- The teams' structure we put in place has been working very effectively, with committee members 'leading' various teams.
- Along with other forthcoming committee changes, there will be some changes in roles undertaken by the committee members.



CHAIR'S REPORT

Looking to the future:

- Maintaining the shop as a community hub
- Priority - ensuring that emergency shop closures continue to be avoided
- We spend within our means, continuing to contribute to the community
- Now we own the shop building, we are exploring plans for refurbishment to keep the shop looking good and functioning efficiently
- Graham Collins will be leading the refurbishment project



MEZZANINE EXTENSION

- We need more space for storage
- The office needs to be big enough for two people
- Creating more space between café customers and office
- Extended café space with a cosier feel
- Chance to make more improvements – we want to hear your ideas!

MEZZANINE EXTENSION





MEZZANINE EXTENSION







BUSINESS PLAN

Evolution not Revolution - update 2026

No major changes to last year – on the website if you would like to view

Will be fully reviewed and updated in 2027

Priorities remain the same:

- Sales growth which should enable us to continue to further reduce our prices.
- Increase volunteer availability through volunteer recruitment, retention and engagement to enable us to maintain our current opening hours
- Ensure we retain and develop our employees who are responsible for managing the day-to-day operations of the shop and café.


Any questions?

MANAGERS REPORT

Top 3



ELLIOTS EGGS

LAVERACKS SAUSAGE ROLL

BUTTERFIELDS SANDWICH ROLL

MANAGERS REPORT

New this year!



MANAGERS REPORT

Saturday 24th October 9:30am



Last one this year...

Almond Croissant for breakfast anyone?

MANAGERS REPORT

Refreshed cafe crockery &



Coffee Club

BISHOP WILTON COMMUNITY SHOP & CAFE

334 cards redeemed!

...that's 2772 stamps!!

MANAGERS REPORT

NEW Cake Team

Headed up by Liz C







SIMPLE
CAKE
STANDARDS

MANAGERS REPORT



NOW 75p

WHILE STOCKS LAST

OFFER ENDS:

15% OFF BACK TO SCHOOL

ENDS 11th SEPT 26

NOW £1.50

WHILE STOCKS LAST

OFFER ENDS:



Bishop Will Save

MANAGERS REPORT





Everyone Welcome!

MANAGERS REPORT

What a year!





THE SHOP TURNED 6!

WE COMPLETED THE SALE OF THE SHOP ON OUR BIRTHDAY!

VILLAGE BBQ

ERYC CHAIRMANS AWARDS

EYUP AWARDS









Any questions?



VOLUNTEER'S REPORT

Thanks to all Volunteers in all roles

Thanks to Sue Bond our Rota Manager

What happened with volunteering in 2026?

- Volunteer Committee Chair
- New Members
- Resignations
- Training and Communication



VOLUNTEER'S REPORT

Front of House

- Number of shifts
- No. active over the year averages 78 this year compared to 76 in 2025
- Monthly target - 50 active volunteers
- Balance PYPs and Managers and loan workers
- New volunteers trained to date 13

Non Front of House

- Booker Run - 3
- Cashing Up - 9
- Pinny Washing - 3
- Cleaning Team - 6
- Stock Taking - 12
- Banking - 3
- Fuel Replenishment - 8



2026 VOLUNTEER STRATEGY

Written in 2024 - following the survey of volunteers - Continue to monitor the progress of all our volunteers.

Events:

- **Community BBQ**
  - Anniversary Event
  - Free to the shop
  - Annual Event
- **Supplier Visits**
  - Wine tasting - Farthing's Vineyard, located at Fimber
- **Christmas Party -** Details being finalised



2026 VOLUNTEER STRATEGY

Continuing -

- Training Events
- Train the Trainer
- Volunteers Returners Week
- Bring a friend



Any questions?

BISHOP WILTON COMMUNITY BENEFIT TRUST

- Established 1st September 2022
- Funds from Bishop Wilton Shop surplus - currently match funded by the Halifax Estates (discretionary)
- To be used for the benefit of the residents of the parish of Bishop Wilton, supporting local environmental, educational, sporting and welfare projects, further benefiting our shared community
- Trustees meet in September and March to consider applications.

Projects so far include funding for:

- A second defibrillator in the village
- Books for a new reading scheme in the school and for marketing of the school
- The erection of bird boxes throughout the village
- An asbestos survey for the church
- Personal Trainer sessions for the community using the outdoor gym equipment at the playing fields
- Sound panels for the hall to help the friendship group hear each other.
- Junior table tennis coaching scheme

BISHOP WILTON COMMUNITY BENEFIT TRUST

- Funds paid into the trust
- Funds paid out in grants
- This year’s successful applications
- Criteria for applications
- How to apply



Any questions?

TREASURER'S REPORT:

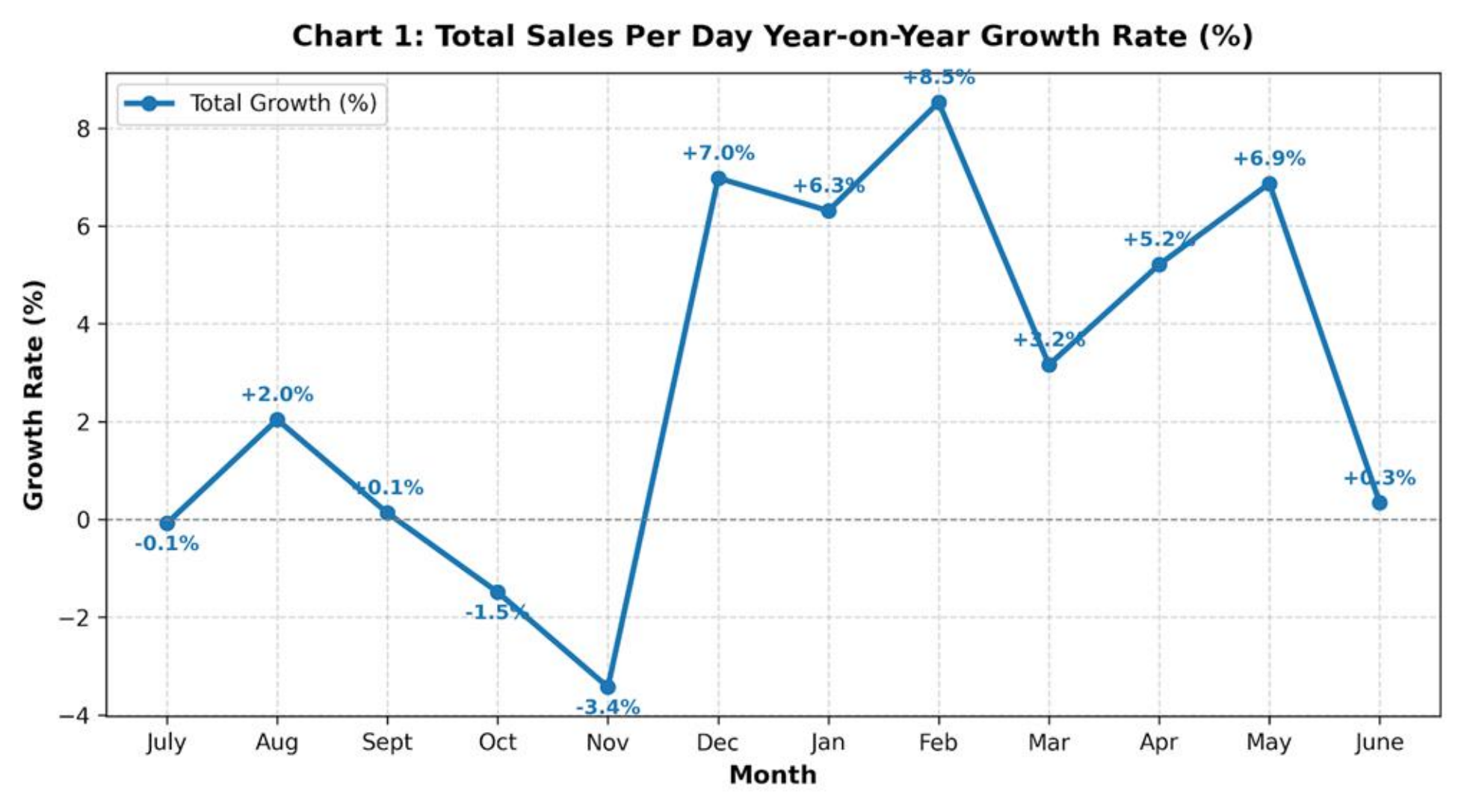
Statement of Income and Retained Earnings year ended 30 June 2026

	2025 / 2026 (£)	2024 / 2025 (£)	Change (%)
Sales	283,255	276,154	+2.6%
Cost of sales	205,517	202,768	
Gross profit	77,738	73,386	+5.9%
Gross margin (%)	27.4%	26.6%	
Wages	42,894	38,666	+10.9%
Depreciation	5,400	6,765	
Other expenses	23,450	21,709	
Profit on trading	5,994	6,246	-4.0%
Donations received	40	50	
Lottery grant	0	899	
Interest receivable	4,191	4,415	
Profit before tax	10,228	11,610	-11.0%
Tax on profit	0	0	
Profit for financial year	10,228	11,610	-11.0%

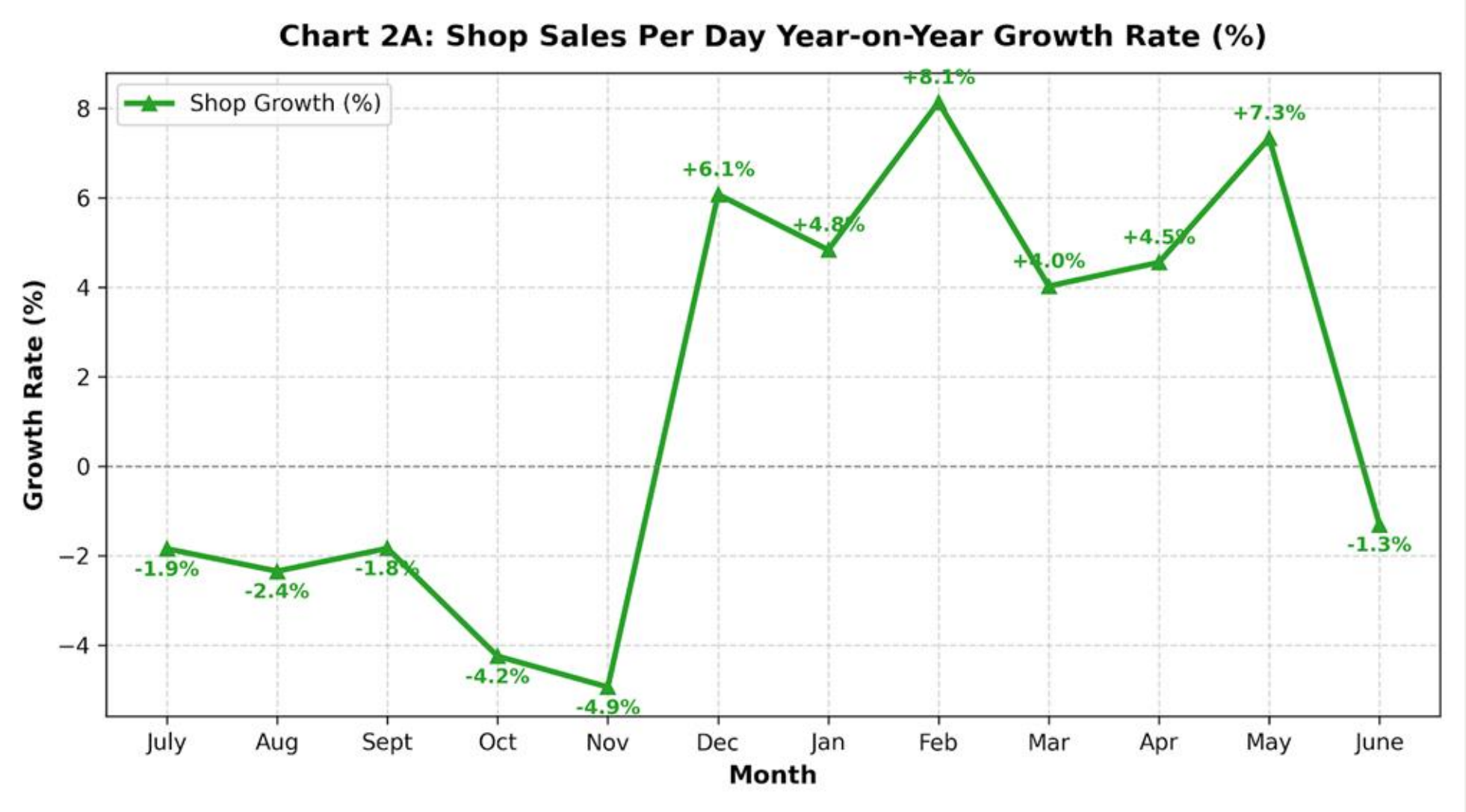
TREASURER'S REPORT: Discounts, Vouchers & Donations

Category	2025 / 2026 (£)	2024 / 2025 (£)
Volunteer discounts	2,492	2,279
Member loyalty vouchers	466	453
Christmas thank you	1,330	1,320
Donations to BWCT	1,500	1,500
Other donations	215	179
Total	6,003	5,731

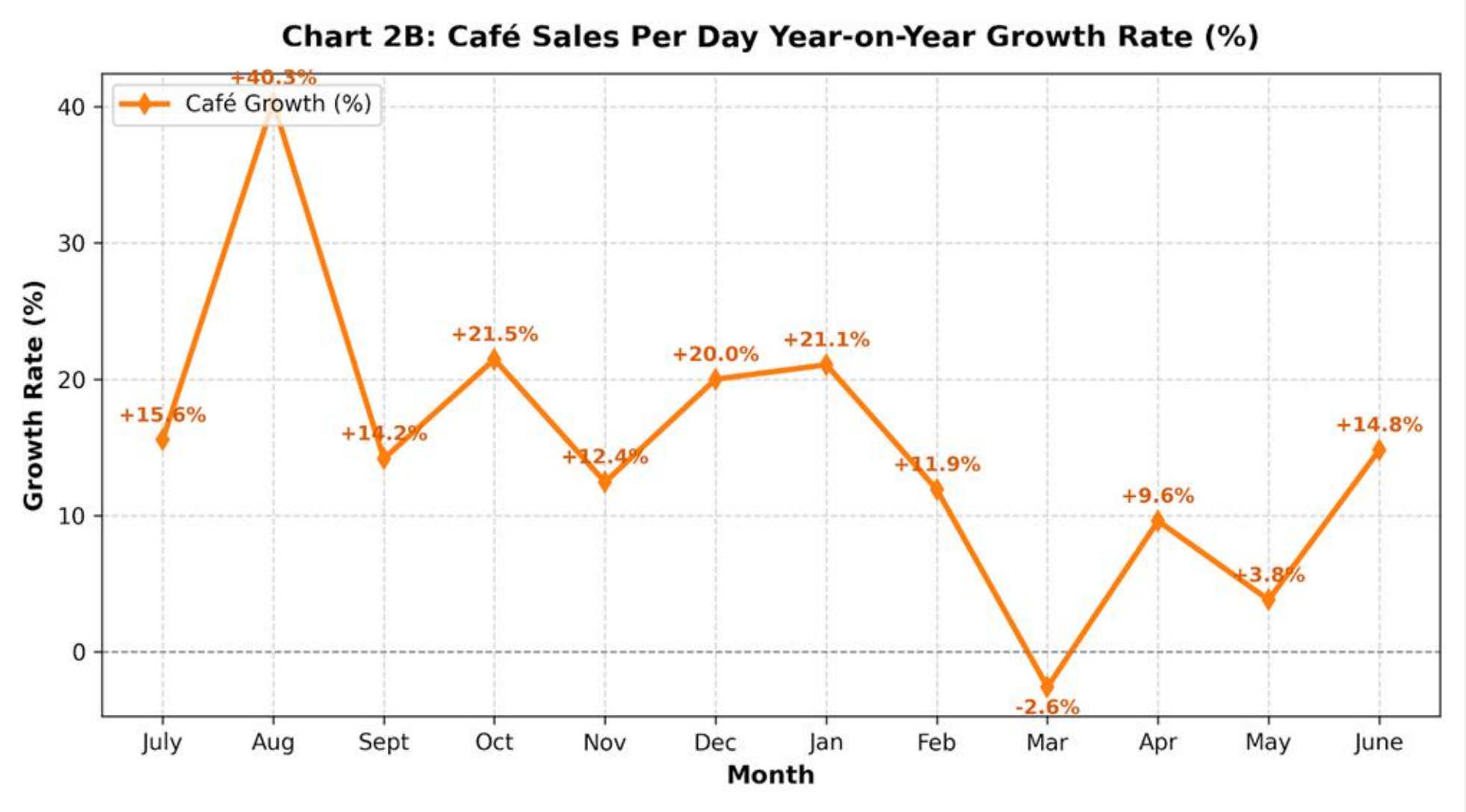
TREASURER'S REPORT



TREASURER'S REPORT



TREASURER'S REPORT



TREASURER'S REPORT: 10 best selling items

Rank	Description	Quantity Sold
1	EGGS ELLIOTTS LARGE	3,646
2	COFFEE LARGE CAFE	3,234
3	SAUSAGE ROLL LAVERACKS	2,489
4	TEA (INC. DECAF) CAFE	2,188
5	COFFEE REGULAR CAFE	1,705
6	SANDWICH ROLLS BUTTERFIELDS	1,521
7	SECRET HAM	1,381
8	LAVERACKS ORDERS	1,356
9	PICNIC ROLLS WHITE/BROWN X6	1,302
10	MILK SEMI SKIMMED 1L	1,111

Statement of Financial Position

	2026 (£)
Fixed assets	
Tangible assets	93,175
Current assets	
Stocks	17,645
Debtors	1,668
Cash at bank and in hand	80,958
Total Current Assets	100,271
Creditors: amounts falling due within one year	(17,382)
Net current assets	82,889
Total assets less current liabilities	176,064
Net assets	176,064
Capital and reserves	
Called up share capital	48,390
Profit and loss account	127,674
Members funds	176,064

AUDITORS & ACCOUNTANTS

Resolution to appoint reporting accountants

- Vote: Resolution to disapply appointing auditors

RESERVES

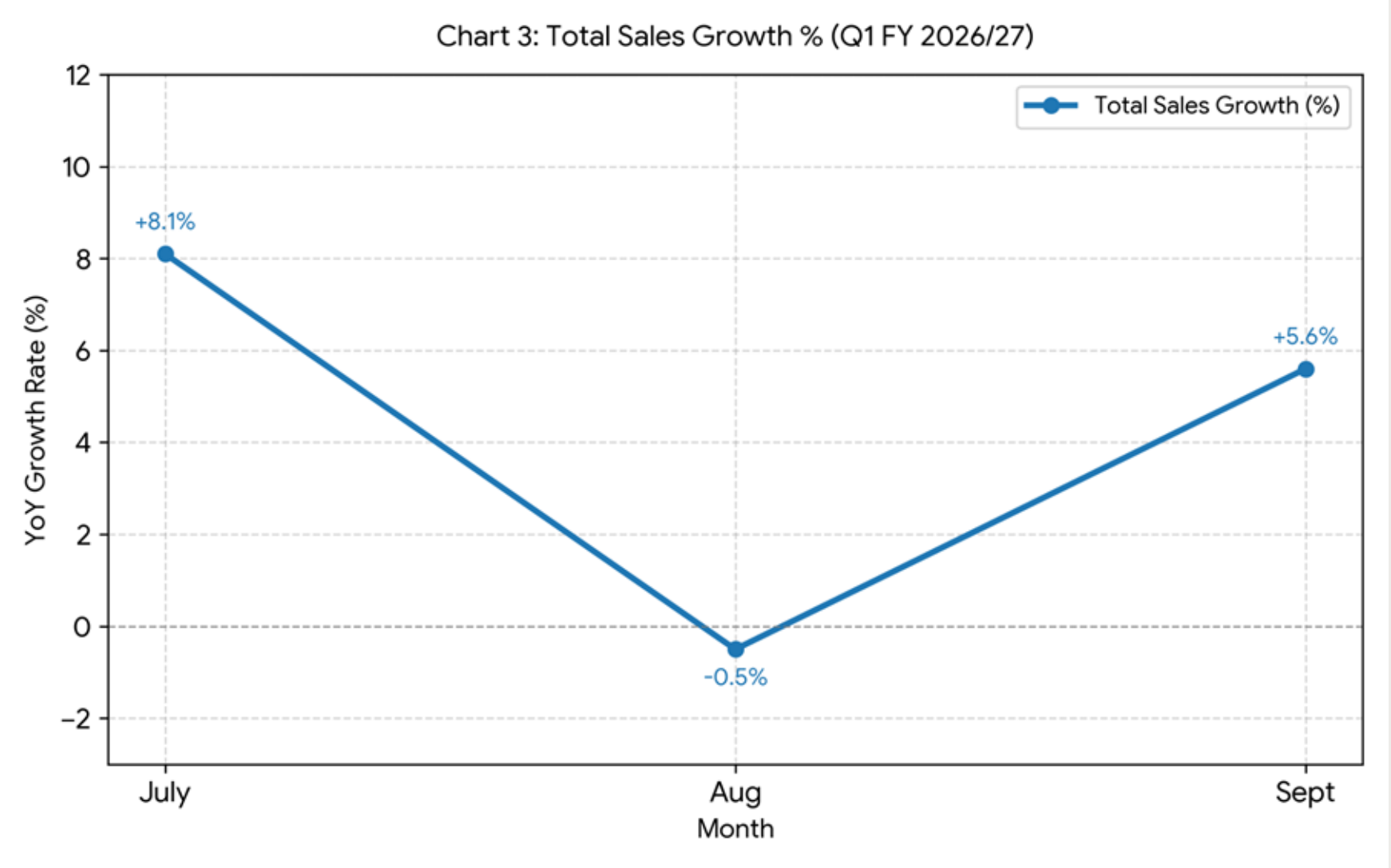
BW Community Shop Reserves Required 30 June 2026

	£'000	£'000
Bank and cash per accounts		81
Working capital fluctuations and safety net		17
Potential maximum available		64
Contingencies to cover:		
To cover 4 months of trading expenses	24	
To cover downside trading risk next 3 years	7	
Possible share withdrawal requests	10	
Major capital expenditure	12	
		53
Available funds		**11**

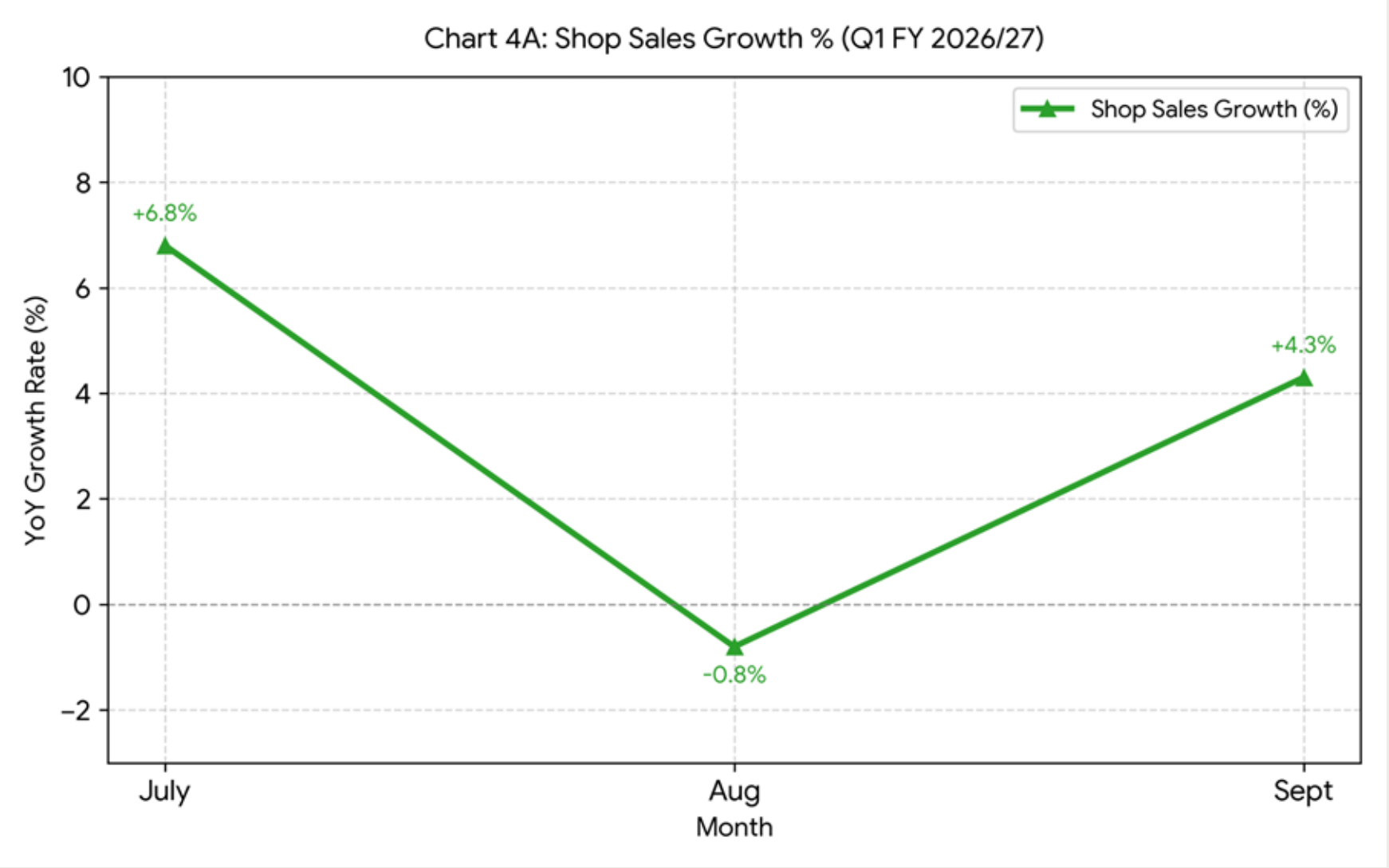
2026/2027 Budget

	BUDGET 2026/7 (£k)	GROWTH %
Sales	291.0	2.9%
Cost of sales	213.7	3.8%
Gross profit	77.3	
Gross profit %	26.6%	
Wages	44.7	3.9%
Cash expenses	24.4	4.1%
Depreciation	4.0	-17.4%
Operating profit	4.2	
Interest and similar	3.2	
Net profit	7.4	

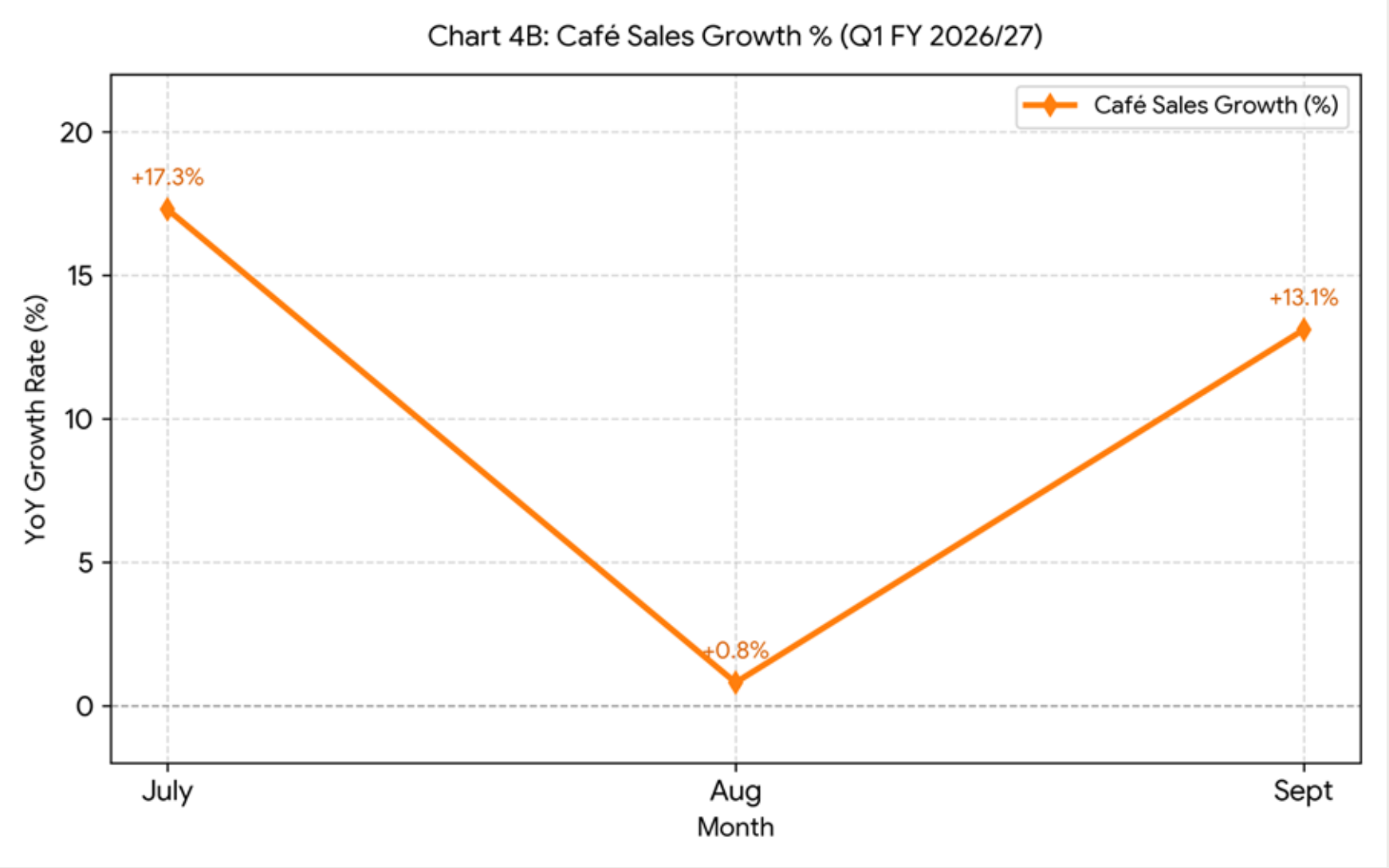
TREASURER'S REPORT: Current Year Review



TREASURER'S REPORT: Current Year Review



TREASURER'S REPORT: Current Year Review





Any questions?



MEMBERSHIP STRATEGY

Key components:

- Current membership
- Membership encouraged
- What does being a member mean?
- Members can have as little or as much input as they wish.


Any questions?

MANAGEMENT COMMITTEE - ELECTIONS & DECLARATION

- Minimum 3 and maximum 12 members on the management committee.

Changes:

- Two of the current committee members (Lisa and Deri) must stand down at this AMM as their term of office is complete.
  - Both of them are standing for re-election.
- Frances Sharp was co-opted onto the committee during the year and she is standing for election now.
- Ed Fitzpatrick is also standing for election now.
- Ingrid has resigned from the committee but has continued her role as Secretary until the AMM.
  - Ed will be appointed as Secretary following the AMM

Current committee:

- Lisa Crow (Chair)
- Louise Butcher (Vice Chair)
- Nina Radkevich (Treasurer)
- Annina Diston
- Deri-Reed Thomas

New:

- Frances Sharp
- Ed Fitzpatrick

Resignations:

- Paul Lindley-Curtis
- Liz Crosby
- Ingrid Haywood
- Jo Denton

VOTE

1. Vote to agree that voting for elections to committee (existing and new) will be done as a block vote.

2. Vote to support the election of the following nominations:.

- Lisa Crow – 1 year
- Deri Reed-Thomas – 1 year
- Frances Sharp – 2 years
- Ed Fitzpatrick – 2 years

FINAL THOUGHTS AND QUESTIONS

Thank you!

This is our shop… please share your thoughts!

And continue to share your ideas with us throughout the year.

SAVE THE DATE:

Late night opening Thursday 3 December

THE MISSION OF THE BISHOP WILTON COMMUNITY SHOP LTD

To set up and run an economically sustainable village shop owned and managed by the community, which is mainly staffed by community volunteers and which operates exclusively for the benefit of the community as a whole.

The shop will provide an attractive, welcoming, inclusive and valued focal point for the village, servicing and supporting the diversity of the village community and its visitors.


BISHOP WILTON
COMMUNITY SHOP & CAFE
7th ANNUAL MEMBERS' MEETING IS NOW CLOSED!
SHOP OPEN
Coffee & Cake
Thank you for coming